

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
NOVEMBER 24, 2015 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on November 24, 2015 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6th Street, Coupeville, Washington. Helen Price Johnson, Chair, Richard Hannold, Member, and Jill Johnson, Member were present. The meeting began with the Pledge of Allegiance.

Note: To view the video recording of this meeting, go to the County's [website](#) or directly to [the video](#). If you are interested only in a specific topic, click on the timestamp located on [the agenda](#) for that particular issue to hear the discussion.

PUBLIC INPUT OR COMMENTS

[Documents on file with the Clerk of the Board]

- No Public Comment Given

APPROVAL OF AGENDA

Remove from the Consent Agenda (to be considered at a later date)

- *Item 3: Contract with Dykes Ehrlichman PS for Pro Tem Hearing Examiner Services*

Add to the Regular Agenda

- *Item 18: Job Requisition 113-15- Corrections Deputy*
- *Item 19: Job Requisition 114-15- Corrections Deputy*

ACTION TAKEN:

Motion by Commissioner Hannold to approve the Agenda as amended, second by Commissioner Johnson. Motion carried 3-0

CONSENT AGENDA

[Documents on file with the Clerk of the Board]

Pre-audited bills:	\$433,514.75
Vouchers:	\$444,808.84
Electronic funds transfers:	\$20,518.44
Payroll:	\$0
Minutes:	Work Session- 10/21/15

Community Development

REMOVED FROM THE CONSENT AGENDA – TO BE CONSIDERED AT A LATER DATE

~~Contract with Dykes Ehrlichman PS for Pro Tem Hearing Examiner Services. Amount: \$225/hr Hearing Examiner Services; \$80/hr support staff (RM-PLAN-2015-319)~~

Human Resources

Job Requisition No. 111/15 – Executive Secretary I

Long Range Planning

Contract with Environmental Science Associates (ESA) for Professional Services to provide public outreach and training materials in support of a permit compliance monitoring program for shoreline permit review as updated by the new Shoreline Master Program and the 2016 Comprehensive Plan Update. WA State Department of Fish and Wildlife Grant Agreement – EPA Funds No. WDFW 15-03127; Amount \$55,000 (RM-PLAN-2015-343)

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
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Public Works- County Roads

- Resolution C-126-15 (R-50-15) Amending the Annual Road Construction Program for the Year 2016
- Resolution C-127-15 (R-51-15) Surplus of County Property – 1991 Western Star Cab and Chassis Equipment No. 134
- Purchase Order No. 10382 – Western Peterbilt; One (1) new Cab and Chassis 2016 Peterbilt 365/367. WA State Contract No. 01513; Amount: \$152,578.54 (incl. WSST) (RM-PW-2015-302) (PW-1520-127)
- Quit Claim Deed – Nathalie J. Gehrke; portion of Shoreline Drive, Plat of Tyee Beach; Division No. 2, Lot 8; Sec. 11, Twp 30N, R 3E; Condition of Final Order of Vacation Resolution C-125-07 (R-47-07)
- Schedule Public Hearing: Franchise No. 130(R) – Patton’s Retreat Water Association; renewal of existing water distribution system; Secs. 28 and 29, Twp 33N., R 2E. Date and time: December 15, 2015 at 10:15 a.m. (RM-PW-2015-358) (PW-1520-161)

Public Works- Paths and Trails

- Supplemental Agreement No. 5 with Otak, Inc.; Freeland Trail; Time Extension to expire on December 31, 2016 (RM-PW-2015-349) (PW-1520-155)

Public Works- Public Works Division

- Resolution C-128-15 (R-52-15) Amending Island County’s Six-Year Capital Improvement Program for the Years 2016-2021
- Purchase Order No. 9400 – Environmental Systems Research, Inc. dba ESRI; Annual ArcGIS License Maintenance. Amount: \$22,089.57 (incl. WSST) (RM-PW-2015-336) (PW-1520-147)

Public Works- Solid Waste

Agreement with WA State Department of Ecology for Waste 2 Resources Coordinated Grant Program. Agreement No. W2RCPG-1517-ICPWSW-0004; Amount: \$371,000 (RM-SW-2015-346) (PW-1520-153)

ACTION TAKEN:

Motion by Commissioner Johnson to approve the Consent Agenda without Item 3, second by Commissioner Hannold. Motion carried 3-0

REGULAR AGENDA

[Documents on file with the Clerk of the Board]

Commissioners

Resolution C-129-15 Declaring December 2015 National Impaired Driving Prevention Month in Island County

Mike Diamanti, Board President of the Impaired Driving Impact Panel of Island County, presented the proposed resolution.

ACTION TAKEN:

Motion by Commissioner Johnson to adopt Resolution C-129-15 Declaring December 2015 National Impaired Driving Prevention Month in Island County, second by Commissioner Hannold. Motion carried 3-0

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
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Appoint Designee for administration of license applications received from the WA State Liquor Control Board for issuance of Liquor and Marijuana licenses

ACTION TAKEN:

Motion by Commissioner Johnson to appoint Pam Dill as Interim Designee for administration of liquor and marijuana licenses, second by Commissioner Hannold. Motion carried 3-0

ADDED TO THE REGULAR AGENDA

Human Resources

- Job Requisition No. 113-15- Corrections Deputy
- Job Requisition No. 114-15- Corrections Deputy

ACTION TAKEN:

Motion by Commissioner Johnson to approve Job Requisition Nos. 113-15 and 114-15, second by Commissioner Hannold. Motion carried 3-0

PUBLIC HEARINGS

[Documents on file with the Clerk of the Board]

Budget

10:15 a.m. Public Hearing: Resolution C-116-15 Amending the 2015 Island County Budget. The proposed resolution revises budget estimates for Jail medical services; payments of unused accrued vacation and sick leave to patrol deputies who resigned; transfer of budget capacity for Animal Control officers from GSA to Sheriff's budget; the Human Services' budget due to changes in grant funding; and other revenue and expenditure estimates.

Elaine Marlow, Budget Director, provided the staff report.

Commissioner Price Johnson opened the floor to public comment and there being none, public testimony was closed.

ACTION TAKEN:

Motion by Commissioner Johnson to adopt Resolution C-116-15 Amending the 2015 Island County Budget, second by Commissioner Hannold. Motion carried 3-0

COMMISSIONERS COMMENTS AND ANNOUNCEMENTS

Board members provided their respective comments and announcements.

Executive Session Announced

Commissioner Price Johnson announced that the Board would recess then meet in Executive Session at 11:30 a.m. as allowed under RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation. The Executive Session would take place in the Administration Building, Conference Room 218, and is expected to last approximately 30 minutes. No announcement in open public session is anticipated.

ACTION TAKEN:

Motion by Commissioner Hannold to recess Regular Session at 10:26 a.m., second by Commissioner Johnson. Motion carried 3-0

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
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At 11:30 a.m. the Board reconvened Regular Session and immediately went into Executive Session as provided under RCW 42.30.110(1)(i). At 12:00 p.m. Commissioner Price Johnson returned to open session to announce that an additional 60 minutes would be needed for Executive Session. At 1:00 p.m. following the conclusion of Executive Session, the Board returned to open session and recessed Regular Session until 2:00 p.m. for Roundtable.

ROUNDTABLE WITH ISLAND COUNTY ELECTED OFFICIALS
AND APPOINTED DEPARTMENT HEADS

[Audio Recording](#)

Elected Officials and Appointed Department Heads Attending:

Melanie Bacon	X	Jill Johnson	Excused
Greg Banks	Excused	John Kent	X
Robert Bishop	Excused	Tim Lawrence	X
Mark Brown	X	Elaine Marlow	X
Sheilah Crider	X	Bill Oakes	X
Mary Engle	Excused	Andrew Somers	X
Wanda Grone	X	Helen Price Johnson	X
Richard Hannold	X	Larry Van Horn	X
Jackie Henderson	X	Debra Van Pelt	Excused
Keith Higman	X	Hiller West	X
Donna Rollag	Excused		

Together with the monthly departmental roundtable reports by Elected Officials and Appointed department Heads, agenda items included:

- SAO's Public Records Survey and the new Island County Financial Team Meetings as presented by Auditor Sheilah Crider
- Personnel Policies update as presented by Melanie Bacon, Human Resources Director

The next Roundtable is scheduled for Tuesday, December 22, 2015 at 2:00 p.m.

There being no further business to come before the Board the meeting adjourned at 3:13 p.m. The Board will meet next in Regular Session on December 1, 2015 at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

ATTEST:

Richard M. Hannold, Member

Debbie Thompson
Clerk of the Board

Jill Johnson, Member